

## **Vice Provost for Undergraduate Education**

**July 2, 2023**

*The mission of the University of Michigan is to serve the people of Michigan and the world through preeminence in creating, communicating, preserving, and applying knowledge, art, and academic values, and in developing leaders and citizens who will challenge the present and enrich the future.*

The University of Michigan (U-M) seeks a collaborative, experienced, and innovative leader to serve in the inaugural role of the Vice Provost for Undergraduate Education (VPUE). We seek a visionary who understands the current landscape of undergraduate education and will champion and collaborate on initiatives and programs that support and advance undergraduate curricular education and academic success across our campus.

Reporting directly to the Provost and Executive Vice President for Academic Affairs, the VPUE will be responsible for leading, overseeing, and advancing continual improvements in education for over 32,000 undergraduate students in partnership with the 14 schools and colleges that enroll undergraduates.

Aligned with the University's public mission, U-M is a leader in its commitment to diversity, equity, and inclusion. These values are embedded and integrated throughout the University to ensure a pluralistic entity that is free from discrimination and welcomes and supports underserved and underrepresented communities. It is central to the University's mission to ensure that each member of the community has an unfettered opportunity to thrive at the institution, with the understanding that diversity is key to individual flourishing, educational excellence, and the advancement of knowledge.

### **Vice Provost for Undergraduate Education**

The Vice Provost for Undergraduate Education will engage the campus on academic initiatives that will enrich the undergraduate student experience, and provide every student with the opportunity to thrive. This role will be in a unique position to build bridges on our campus, illuminate resources designed to support undergraduate students, and provide a vision for what could be a common experience for all undergraduate students.

A member of the Provost's Executive Team and Academic Planning Group the VPUE will collaborate closely with the President, Provost, deans, and senior leadership to:

- Inspire a comprehensive and strategic vision for undergraduate education at U-M.
- Promote an educational environment that embraces academic excellence, and supports the university's commitment to diversity, equity, and inclusion.
- Coordinate strategy, activities, and research that promote the academic success of undergraduates.
- Lead the Higher Learning Commission (HLC) central accreditation process.
- Explore and promote innovative pedagogical strategies, academic support services, and opportunities for improved student learning and success.
- Convene campus working groups to learn from one another and address issues impacting undergraduate students and education.

Responsibilities:

- Lead strategic conversations and build consensus on how to enhance the undergraduate student experience.
- Build, and promote a broad understanding and assessment of student success in partnership with schools, colleges, and units and develop initiatives to improve student success.
- Facilitate conversations with schools and colleges to assess what opportunities exist to create consistency for undergraduate policies and procedures that will ultimately benefit students.
- Collaborate with the Office of Enrollment Management, Student Life, Rackham Graduate School, deans, and other campus leaders on the strategic vision for undergraduate student enrollment.
- Work closely with other vice provosts, including the Vice Provost for Engaged Learning and the Vice Provost for Equity and Inclusion and Chief Diversity officer, to ensure coordination and maximize impact.
- Create plans with the schools and colleges for the distribution and coordination of work related to undergraduate education, between the provost's office and schools/colleges.
- Convene and work with liaisons in each school/college with responsibility for coordinating school-specific initiatives, support, resources, and best practices in academic student support.
- Lead the Higher Learning Commission (HLC) central accreditation process and serve as the main point of contact for inquiries.
- Partner with the University's Chief Mental Health Officer (in Student Life) to support priorities related to undergraduate student health and well-being.
- Use research, data analytics, and technology to design and implement activities that support academic student success, including through collaboration
- with Academic Innovation, Information Systems Technology, Student Life, and the Registrar.

- Serve as primary provost's office contact for ASSET (Analytics for Student Success and Equity Transformation) team
- Convene and coordinate the Associate Deans Group.
- Oversee the Thurnau Professorship selection process.
- Work with Institutional Research and others to leverage existing, and create new undergraduate students surveys and develop analytics to inform strategy for undergraduate student persistence and success.
- Assess best practices and variations in undergraduate student support and propose solutions that allow similar levels of academic and career counseling support for all students.
- Envision and implement a communication resource hub (e.g., web-based tool) that will allow students to more easily access resources to meet their needs on our campus.
- Engage students from across campus as well as through Central Student Government (CSG) to gain input regarding campus initiatives, programs, and other opportunities impacting undergraduate students.
- Serve as the main point of contact in the Provost's Office for policies and procedures that impact student-athletes.
- Engage as the main point of contact in the Provost's Office with the Advising Liaison group.
- Oversee the Center for Research on Learning and Teaching (CRLT)
- Oversee the Reserve Officer Training Corps (ROTC) for the university (Airforce, Naval, Army)
- Supervisor and mentor a small staff

#### Qualifications:

- A current tenured faculty member, holding the rank of professor.
- Demonstrated executive leadership skills including visionary execution, strategic planning, and systems thinking.
- A demonstrated commitment to diversity, equity, and inclusion is essential for the vibrancy and integrity of the academic experience and for fostering the success of a diverse student body.
- Excellent collaborative and interpersonal skills with a high level of transparency.
- In-depth knowledge of issues in undergraduate education internationally, nationally, and regionally.
- Expertise and demonstrated commitment to the undergraduate student academic experience.
- Demonstrated ability to work across campus to bring stakeholders together in the pursuit of campus-wide goals.
- Ability to envision, and implement major initiatives in collaboration with other stakeholders that encourage innovation to support student success.
- A commitment to bridge-building between students, faculty, staff, and the community to foster engagement in undergraduate education continual improvement.
- Ability to continuously measure the effectiveness of programs, and pilot initiatives to enhance teaching, learning, and student success.

This position is up to 80% time. The Vice Provost for Undergraduate Education is expected to maintain a reduced effort faculty appointment while serving in the role. The appointment is anticipated to be three years, with the possibility of renewal.

Interested individuals should send a letter of interest and cv to [vpundergraded@umich.edu](mailto:vpundergraded@umich.edu)  
Application review will begin on August 1, 2023.