



Online and Hybrid Program Approval

Supplemental Questions for the Office of Academic Innovation

Program Name	
Contact Name/Email	

Please create or download a copy of this form and provide answers underneath each prompt. Completed forms must be submitted to OBP with your program proposal.

1. Describe the program's target student audience, including whether online and other distance education activities are intended for out-of-state or international students.

2. Describe the program design, including:
 - a. Whether all courses will occur within the same academic calendar as current residential programs

 - b. What will the staffing model be for instructors engaged in design and facilitation, and how will they be compensated?

 - c. Learning placement requirements or opportunities (e.g. clinical placement, practicum, internship, etc.)

 - d. Any professional licensure requirements related to offering this program

- e. The proposed instructor-to-student ratio for instruction
3. Describe the design of the curriculum, including:
 - a. Ways in which instructors and students will interact in courses and the estimated frequency of these interactions

 - b. Considerations for making content accessible to all students or ensuring students with disabilities are provided with equally effective alternatives where content cannot be made fully accessible

 - c. Ways in which academic integrity will be considered in the design of course activities
 4. Describe ways in which you plan to prepare faculty to teach in the online program.
 5. Describe how you intend to evaluate the effectiveness of the program.
 6. Are you planning to partner with a technology vendor or OPM to provide support in launching and/or operating the program? If so, with whom? Also, have you worked with the Office of the Vice Provost for Academic Innovation (VPAI) to review partner relationships and terms?