BYLAWS TEMPLATE

**Article 1.   NAME AND AFFILIATION**

1.1        Name. The name of this organization shall be the X, University X ("the Center").

1.2        Affiliation. The Center is one of the constituent centers of X School /College, University X.

**Article 2.   GOAL AND MISSION**

2.1        Goal. The goal of the Center is to ...

2.2        Mission. The mission of the Center is:

•  to \_\_\_\_ and facilitate interdisciplinary research and teaching related to \_\_\_\_.

•  to\_\_\_\_\_.

•  to \_\_\_\_\_.

**Article 3.   PARTICIPATION**

3.1             Affiliates. The Center may designate as "Affiliates" of the Center any interested individuals (including, in particular, members of the University X faculty) whom it expects to contribute...

3.2             Associates. The Center may negotiate with selected Affiliates who are willing to… for designation as "Associates" of the Center.

**Article 4.   GOVERNANCE AND OPERATION**

4.1              Reporting. The Center shall be accountable to the Dean and reporting to \_\_\_\_\_, the Center director, and the Steering Committee.

4.2             Steering Committee. The activities of the Center shall be overseen by a Steering Committee of a chair and XX to YY members, who shall be appointed by \_\_\_\_ for X-year terms. Their appointments may be renewed up to X times and may be staggered initially to facilitate rotations in future years. The Center's Steering Committee shall adopt the bylaws of the Center, approve its general policies, elect its Executive Committee, and oversee its management. The Steering Committee shall meet at least twice each semester. Steering Committee meetings may be called by…

4.3             Executive Committee. The Steering Committee shall select an Executive Committee composed of the chair and XX to YY of its members and generally representative of the major units of the university participating in the Center.

4.4             Director. The Center's Director shall be appointed by the Dean in consultation with the Steering Committee and the Center Steering Committee, and shall be an ex officio member of the Center Steering Committee and its Executive Committee.

4.5             Subsidiary bodies. The Steering Committee shall have the power to create such subcommittees, advisory boards, working groups, and other subsidiary bodies as it deems to be needed to carry out the work of the Center.

**Article 5.   AMENDMENT OF THE BYLAWS**

5.1             Amendment of the Bylaws. These bylaws may be amended or repealed by vote of a majority of the Steering Committee, acting at a meeting for which the agenda and the proposed amendment were circulated to the members at least one week in advance.

5.2             Severability. If any provision of these bylaws is held to be illegal, unenforceable, or inconsistent with University rules, that provision shall be automatically severed and removed from these bylaws, the remainder of which shall remain in force.